



ST. JOSEPH'S CATHOLIC PRIMARY SCHOOL. LANCASTER

Dear Parents/Carers,

ELECTION OF PARENT GOVERNORS MARCH 2021.

An election will be held this MONTH for two parent governors.

Nominations are open for any Catholic or Non-Catholic parent or guardian of a pupil presently attending St Joseph's School. Letters of nomination must be countersigned by two sponsors, who must also be parents of children currently attending the school.

Only persons who have a criminal, bankruptcy record or failed a D.B.S safeguarding check are barred.

I refer anyone who is interested in being nominated to read the article on the school web site titled 'The Role of a School Governor' for school governance information.

The Governing Body is looking for nominees offering one of the following skills/professional experience –

- Working in the community – child / adult care/ N.H.S./ fire / police
- Caring for persons / children with Special needs.
- Social work.
- Running a business / shop assistant/ receptionist
- Financial management – accountancy /banking/business management.
- Building construction/ project management/ building maintenance.
- Past experience of school governance / working on a committee.

Nominees need to be prepared to-

- Be committed to **all** the children in the school.
- Attend during the academic year, 6 board meetings and 6 committee meetings.
- Work as part of a team.
- Understand and respect the distinctive ethos of the school.

Nomination forms and formal election process information can be obtained from the school website or the school office.

The closing date for nominations is **Monday 22nd March 2021** at 9.a.m.

If there are more than 2 nominees a ballot will be organised. If the candidate wishes a written statement in support of their nomination the statement must be limited to one side of A4 paper and all nominations will be in a standard format, preceded by the candidate's name.

If there are only 2 nominees then they will automatically be elected.

If you wish to discuss any aspect of school governance or feel that you would like to be a school governor but do not have any of the experience or skills listed please feel free to make an appointment with me through the school office.

Yours Sincerely,

Mrs M Calnan
Chair of Governors