St. Joseph's Catholic Primary School Weekly Newsletter Friday 4th July 2025 September 2025

There will be a few staffing changes in September. Please see a full list of all staff for the next academic year.

Year Group	Teacher	Support
Nursery	Mrs Bibby/ Mr Mailey	Miss Mackintosh/Mrs Mackintosh
Reception	Miss Roberts	Miss Brooks
Year 1	Miss Kelly	Miss Burns/Mrs Clough
Year 2	Miss Lee	
Year 3	Mr Baird	Mrs Crabtree
Year 4	Miss Critchley	Mrs Crabtree
Year 5	Mrs Beaumont	Miss Watters
Year 6	Mrs Hamilton	Miss Kelsall/Mrs Whittaker



This Week's V.I.P.s

Reception: Dennis Year 1: Jaxen Year 2: Dollie Year 3: Charlie Year 4: Isabella Year 5: Sienna Year 6: Daria

ЛP

Star of the week

Reception: Max Year 1: Harry Year 2: Everlyn Year 3: Wayne Year 4: Michael Year 5: Andres Year 6: Robyn Super Scientist

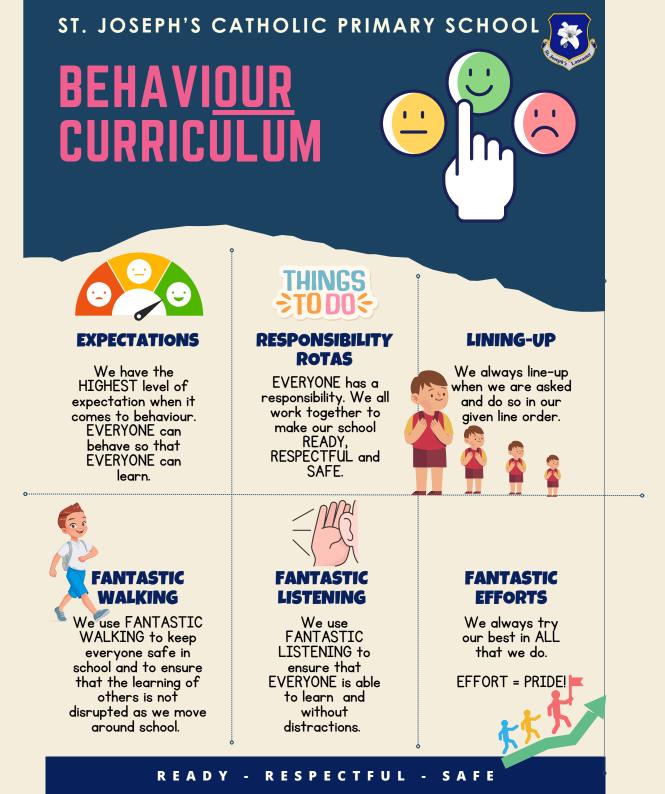
Reception: Year 1: Year 2: Year 3: Madelyn Year 4: Year 5: Jasmine Year 6: Darren

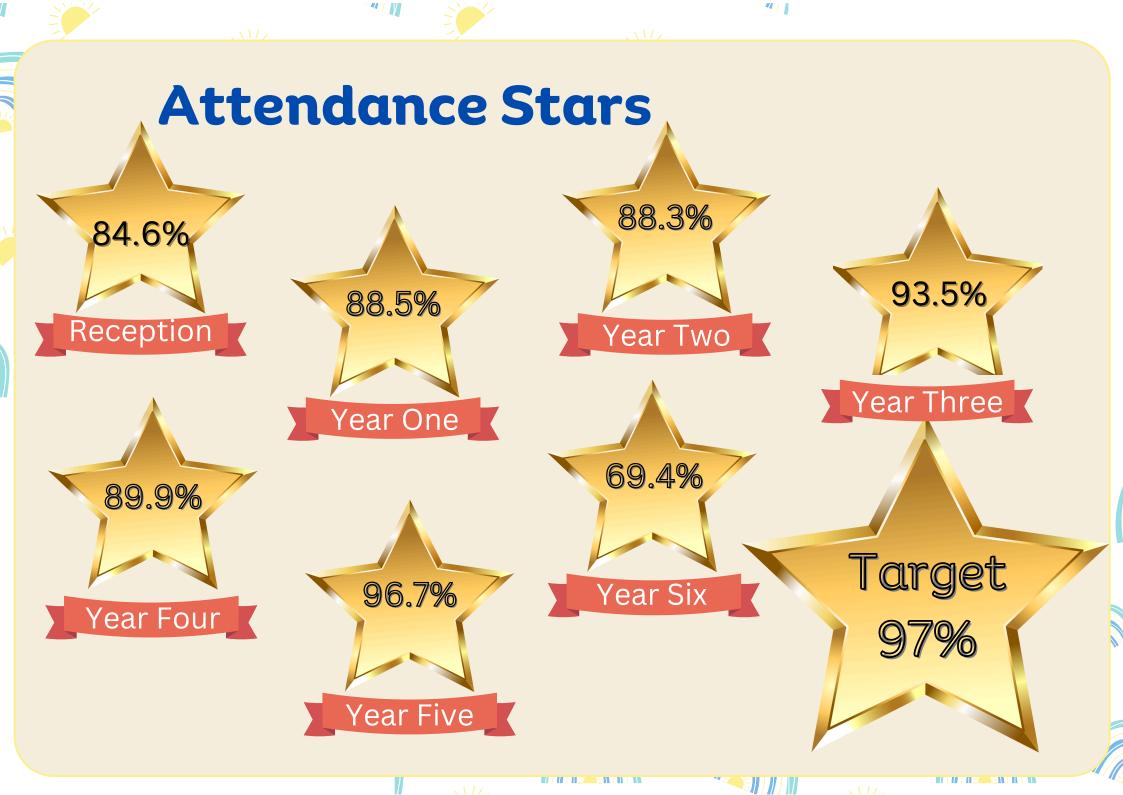
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Weekly Recognitions

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Miss G's Staff V.I.P. Mrs Bibby





Attendance Roadmap

In line with the DfE Statutory Guidance (in force from 19th August 2024) we offer a supportive, stepped, attendance approach. We will offer a welcoming ethos with high expectations for all. We will assess data to identify absence trends & use preventative discussions/meetings with families to listen, understand & support to remove barriers. Where needed, we will formalise support to nurture improvement with Attendance Contracts & as a last resort we will consider intensifying support &/or enforce legal sanctions.

> Did you know, arriving after the register has closed (30 mins from

STEP 1 - Identify, Assess & **Prevent**

Our daily actions & processes aim to promote relationship building with children & families to prevent absence. This involves monitoring data trends & absence patterns to inform our conversations with you (& your child where age allows). The trigger for conversations is where absence is at risk of reaching the new National Threshold (10 sessions (10 half days/5 days) within a 10 week rolling period). Other daily actions involve promoting attendance positively, using praise & incentives, swift absence follow up, email &/or letter communication to raise your awareness of emerging concerns, processing requested or unrequested 'Term Time Exceptional Absence' & doing Home Visits to meet our safeguarding duties as required.

STEP 2 - Early Absence Support

We move to this step if the National Threshold for absence is met (authorised or unauthorised) to prevent further absence occurring. Discussions & meetings will be offered to identify if early support or reasonable adjustments are needed. This will be done using discussions &/or meetings to create a supportive of improvement to prevent further action plan. An Early Help Assessment (EHA) may be required for some support to be accessed (TAF) Meeting Process

STEP 3 - Formalised Support

CONTRACT

Did you

know, 90%

attendance

4 weeks of

a year?

absence ove

Where absence continues & initial support needs to be increased an Attendance Contract (AC) will be offered to formalise support. This is a 3-6 month nurturing plan escalation. Achievable & individual targets will be set & reviewed regularly. Medical &/or other information will be actively sought at along with a Team Around the Family this point if required to work collaboratively with you & other agencies. An AC can run alongside other meetings e.g., TAF meeting.

STEP 4 - Warnings -**Concerns Remain**

Did you know, good attendance increases academic success?

Where STEP 2 or STEP 3 support has been unsuccessful &/or declined, a 'Formal Warning' if AC has failed, or a 'Notice to Improve' Letter if no AC appropriate, will be issued to reinforce the need for immediate improvement. A Family Court Order such as an Education Supervision Order will also be considered as an alternative to prosecution.

STEP 5 - Legal Action - No Improvement

Legal action (Penalty Notice or Prosecution) MAY be requested from the Local Authority (LA) if Unauthorised Term Time Absence is taken, or if overall absence continues to occur & reaches or exceeds the National Threshold for absence, despite STEPS 1-4 being attempted. Statutory Guidance States a Referral to Children's Social Care for children with 'Severe Absence' (less than 50%) should be considered to obtain 'Intense Support'

PENALTY NOTICES & LEGAL ACTION

1st Offence (after 19th August 2024) of Term Time Leave &/or Irreaular Attendance (10 sessions of Unauthorised Absence or more) = Fine of £160 per parent, per child if paid within 28 days. If paid within 21 days fine is reduced to £80 per parent, per child. **2nd Offence** within 3 years (from 19th August 2024) = Fine of £160 per parent, per child payable within 28 days, no reduction available.

3rd Offence within 3 years (from 19th August 2024) NO PENALTY NOTICE considered. The case will be presented to Magistrates' Court under s444(1) or (1a) of the Education Act. If found guilty, a fine of up to £2500 per parent, per child can be issued. Convictions for s444(1a) offences will show on DBS record

Please talk to us about how we can support you &/or your child at any time.

The Tommie-Lee Team Spirit Award



Our team of crown green bowlers who came 2nd in their competition this week!

Family Challenge!

What is the name of the Bishop of Lancaster?

You can look on our website or ask your child for help! Send your answer to Miss Griffiths on Class Dojo. Good luck!

Family's who answered last week's question correctly are...

Roby	Colwill	Colwill Zych	
Ecc	les Corle		
Kostka		Sydoryk	
Roothu	Sweetman		
Nigrone	Hu	mphreys	

These families will be entered into our termly raffle for a bumper family hamper!

A note home to say **Check your** child's has received bookbag/school WELL DON

bookbag/schoo bag/coat pockets. They may have been awarded a special award!

will be delighted with child's progress today.